

# Staff Appraisals for Barristers' Chambers.

A comprehensive service to assist chambers to design, deliver and evaluate their own bespoke appraisal system for barristers' clerks.

We work with you, to give you the assistance you need, to align and motivate your staff for their optimum performance for chambers.

We can focus on one or all of the following areas dependent on your needs:

## ◆ In-house, bespoke, staff appraisal training for chambers management.

| Working with your management team, we supply training to be able to deliver and maintain a meaningful system that your staff will enjoy.

## ◆ Staff position descriptions.

| Often the appraisal falls-down with a poor position description.  
We can assist you with writing measurable and manageable position descriptions.

## ◆ We supply bespoke appraisal forms for you to use with your staff.

| We will adapt and design appraisal forms and procedures so you can deliver a robust and credible system.

## ◆ Conduct an independent Training Needs Analysis with your staff.

| We can interview your staff and build a competence matrix in line with your chambers goals, and make recommendations on training and development.

## ◆ Assist with building a Return On Investment case for staff development.

| Working with proven tools, we can calculate the return on investment of a training budget.  
We can help you build a costed proposal for your staff training budget.

Gain the benefits of this crucial chambers managerial procedure and contact us for an informal conversation or arrange an initial meeting to discuss your requirements.



I was introduced to Don by a CEO from a prestigious London set, who was keen for the two of us to meet as she thought we would be a good match, professionally and personally. Her judgement was spot on. So, over a pizza in Lincoln Inn Fields the Practice Management Excellence brand was first conceived as the personnel development arm of ABC Chambers Solutions. This partnership, unique in this field, gives PME its bespoke and distinctive client proposition.

My experience of over 40 years as a Bar Clerk including 25 years as Senior Clerk, along with the hugely experienced consultants who help to form ABC, has helped me cement my company's reputation for providing unrivalled knowledge and first-hand experience. Putting this together with Don's strategic managerial business experience, his qualified credibility and passion for people development makes us a unique duo that has become Chambers first choice for specialised business development support.

We look forward to welcoming you to one of our popular courses soon.

**Bill Conner**  
ABC Chambers Solutions LLP

# Professional Development Experts

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For more information about our courses and what else we offer please visit:  
[www.pmetraining.co.uk](http://www.pmetraining.co.uk)

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## For pricing and bookings

Please contact Don Turner on:  
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